

2016-02-01 EMPLOYMENT OFFER – *Translator*

Thank you for your recent online application to Hipay!

The team and I have been impressed with your background and approach and would love to formally offer you a position as a **Translator**. Although we traditionally conduct interviews with our applicants prior to offering them a position within the company, your credentials have convinced us that you possess the right skill set to properly fulfill this position. **Hipay** is a leading European authority in the digital payment industry. When you join *Hipay*, you will become part of a world-wide renowned and fast-growing company with an exemplary work record and reputation.

As our contracting **Translator**, you will have access to your very own online staff panel section where you will find weekly files to translate unto or/and from English accordingly. Information regarding lenght, time and other job factors are available within your staff documentation file. Training on how to properly carry out work is available within the staff panel. Please keep in mind that you can either opt-in for a full-time position or a part-time position.

We can offer you a \$78,000 annual base salary which is paid on a weekly basis, direct deposit is available [bonus and equity information are available for review on your employment agreement]. We offer health benefits and 20 day paid vacation days as well as 10 sick or carer's leave days per year. We can discuss start dates based on what is possible on your end, but we'd be excited to have you start as soon as possible this January 2016.

Please keep in mind that because the nature of this position can be carried out online, you will be able to work from home.

Please confirm your acceptance of this offer by 1) creating your online Translator account on the Translator panel and 2) signing and returning the employment offer on the panel by Friday, January 8th, 2015. If you are a part-time applicant, you do not have to sign the agreement.

Please note that you can sign your agreement immediately after signing into your staff panel account. This offer is contingent upon your acceptance and will expire if not finalized by Friday, **January 8th** at 12AM EST and the position given to the next qualified applicant. All information you may need to finalize your employment is available within the Translator's documentation file. To access it please navigate to: http://www.hipaypanel.com/translatoragreement.pdf

If you have any questions or would like to discuss the offer in more detail, feel free to contact me. **WELCOME TO HIPAY!**

Kindest Regards,

Lucia Venucci

Human Resources Manager

HIPAY Panel

http://www.hipaypanel.com/

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